

PROGRESS REPORT

Re.....
Name of **Assistant-Trainer**

DURATION OF ASSISTANTSHIP TO DATE.....

ALL QUESTIONS ARE TO BE ANSWERED

1. How would you rate the punctuality of your Assistant?
Excellent **Very Good** **Good** **Fair** **Poor**
2. How do you assess his/her application to duty?
Excellent **Very Good** **Good** **Fair** **Poor**
3. How has his/her manner and deportment been?
Excellent **Very Good** **Good** **Fair** **Poor**
4. How does he/she respond to advice/order?
Excellent **Very Good** **Good** **Fair** **Poor**
5. How can he/she on his/her own manage your stables, in the particular areas of: -
 - a. *Stable Supervision:*
Very Well **Reasonably Well** **Fair** **Poor**
 - b. *Feeding:*
Very Well **Reasonably Well** **Fair** **Poor**
 - c. *Exercise Work:*
Very Well **Reasonably Well** **Fair** **Poor**
6. Is he/she a good horseman, and how knowledgeable is he/she in the particular areas of: -
 - a. *Riding:*
Excellent **Very Good** **Good** **Fair** **Poor**
 - b. *Nutrition:*
Excellent **Very Good** **Good** **Fair** **Poor**
 - c. *Conditioning the Race-Horse:*
Excellent **Very Good** **Good** **Fair** **Poor**
 - d. *Saddling:*
Excellent **Very Good** **Good** **Fair** **Poor**
 - e. *Shoeing:*
Excellent **Very Good** **Good** **Fair** **Poor**
7. Kindly rate his/her skills in organizing his/her work
Excellent **Very Good** **Good** **Fair** **Poor**
8. How do you rate his/her ability to relate to employees under his/her supervision?
Excellent **Very Good** **Good** **Fair** **Poor**
9. What is his/her ability in oral and written communication?
Excellent **Very Good** **Good** **Fair** **Poor**

10. To what degree does he/she command the respect of other employees/visitors to the stable? (please comment)

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11. Does he/she show any skill in recognising the importance of, and in doing something about the physical setting in which he/she works?

Yes No

12. How does he/she interpret his/her role, and in what manner does he/she set about fulfilling those roles?

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13. How flexible is he/she in coping with "disruptive" behaviour in the workplace?

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14. Any other comment?

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Signed:

Trainer

Date:.....